

TROPHIES AND AWARDS

Due date: UNLESS NOTED IN THE AWARD, ALL SUBMISSIONS MUST BE MADE TO THE APPROPRIATE CHAIRMAN BY DATE SET BY DEPARTMENT FOR ANNUAL REPORTS.

Judging: Also unless noted in an award, the Department Trophy and Awards Chairman contacts three (3) Past Department Presidents, who remain anonymous to the membership, to objectively review and judge the annual reports prior to the annual convention.

Typewritten preferred: Although some rules state that reports may be handwritten, typewritten reports are preferred as they are easier to read and interpret.

Narrative: If a narrative report is called for, this means a simple and basic explanation of what was done by the Unit to meet its goals, a short story written in a few sentences according to the rules.

DORIS FOURNIER PROGRAM TROPHY:

Each Department Chairman will submit to the DEPARTMENT CHAIRMAN OF TROPHIES & AWARDS, as soon as possible after the return of the year end questionnaires, the three (3) most outstanding Unit Reports sent to her. The reports will be judged by three (3) Past Department Presidents appointed by the Trophies & Awards approximately two weeks prior to department Convention.

Reports will be evaluated and tabulated and the Unit receiving the highest number of credits will be awarded the trophy.

PROGRAM CREDITS

Children & Youth 14 points

Rehabilitation 14 points

Poppy 10 Points

Legislative 9 Points

National Security 8 Points

Junior Activity 8 Points

Community Services 8 Points

Publicity 8 Points

Americanism 10 Points

Radio-TV 5 Points

Past Pres. Parley 6 Points

THE ALICE BOARDMAN HISTORY ROTATING PLAQUE:

Plaque in the shape of Vermont, given for the best HISTORY submitted by the Units historian. (CRITERIA – current year Department Historian's rules.)

THE ETHEL DUGAN ROTATING TROPHY:

For the most outstanding CHILDREN & YOUTH report by due date. Award given to the Unit with membership goal set at 100 members or less. Must include a short narrative (250-500) on CHILDREN & YOUTH year round (last twelve months) activities. Report can be either handwritten or typewritten. Must be neat and legible if handwritten.

THE ALYS POTTS CHILDREN & YOUTH PLAQUE:

Presented each year to the Unit with membership goal set at 101 members or more. Report activities for each month (last 12 months). Must complete questionnaire included. A narrative (NOT LESS THAN 500 WORDS OR MORE THAN 1000 WORD) on Children & Youth year round activities must be included. MUST BE TYPEWRITTEN.

MERLE "TOOTIE" McDermott PUBLIC RELATIONS TROPHY:

Presented annually to the Unit with the best report AND a scrapbook in the PUBLIC RELATIONS PROGRAM.

EVA BARTLETT TROPHY:

Presented each year to the Unit making the greatest percentage of Membership goal.

PEG A. CYR DISTRICT PRESIDENT PLAQUE:

Awarded annually to the District President with the highest percentage of District Goal in Membership at the time of judging.

MAXINE LECOMPTE / ALBERTA KENT CUMMINGS UNIT OF THE YEAR PLAQUE:

Membership goal by January 31st, which should include some Juniors.

Required Department Obligations paid:

1. Children & Youth
 2. Delegates Fund
 3. Bonding
 4. National Candidates Fund
 5. Girls State Conference Fund
 6. Department Presidents Project
 7. Poppy Proceeds returned from previous year
 8. Poppies ordered for the current year
 9. Some activity reported in each program
 10. Roster of Officers & Chairman for current year on file at Department Headquarters.
- Judging based on Historian's report and reports from chairman.

MARION TEAGUE JUNIOR AUXILIARY ROTATING TROPHY:

To be awarded to the JUNIOR UNIT with the best History. Trophy to be presented at the Junior Auxiliary Conference if one held, otherwise at Department Convention.

IRENE TRAYAH COMMUNITY SERVICE PLAQUE:

A rotating plaque to be awarded to the Unit reporting the best year round Community Service Program. Report to be in narrative form not more than 500 words. TYPEWRITTEN, giving the Unit name, number, Unit Chairman's name, address. NEWSPAPER Clippings AND PICTURES TO BE INCLUDED. This report must be mailed to the Department Community Service Chairman by the due date.

MABEL PEARSON REHABILITATION TROPHIES:

One for Units OVER 100 members - Best report for the year.
One for Units UNDER 100 members - Best report for the year.

EMELINE MORRISSEY GIRLS STATE TROPHY:

Awarded annually to the Unit who sponsored the Governor to Girls State Session.

VIRGINIA SHAMBO ROTATING CHAPLAINS AWARD:

Two awards .One (1) for SENIOR UNIT and one (1) for JUNIOR UNIT.

RULES FOR SENIOR UNITS:

1. Must hold opening & closing prayers at ALL meetings.
2. Must give donation to local church.
3. Must hold a MEMORIAL SERVICE for deceased members.
(This is not just draping your charter/going to funeral homes & conducting service, this is a service conducted just like the one held each year at department convention only on the Unit level.)
4. Must enter a Prayer Book for judging, regular notebook size (8.5 x 11), typed or handwritten. Pictures may be used.

RULES FOR JUNIOR UNITS:

1. Must hold opening & closing Prayers at ALL meetings.
2. Must enter a Prayer Book for judging, regular notebook size (8.5 x 11), typed or handwritten. Pictures may be used.

LOIS COUTTS NATIONAL SECURITY ROTATING PLAQUE:

To be awarded to the Unit with the best report.

1. Supporting the USO & POW/MIA, financial aid.
2. Honoring Policemen AND/OR Firemen.
3. Legible handwriting if good.

ANN BERRIO PAST PRESIDENTS PARLEY ROTATING PLAQUE:

(revised 2009-2010)

To be awarded to the Unit that gave care or consideration, in any manner, to a woman veteran, whether in her home, a nursing home, VA Hospital, Vermont Veterans Home in Bennington or wherever. All questions must be acknowledged. A few words must be written about what the Unit did for this woman veteran, and the report must include the Unit's name and number, as well as the name of the Unit's Past Presidents Parley Chairman.

MARJORIE MURPHY POPPY PLAQUE:

(revised to emphasize #3, 2009-2010)

RULES:

1. Must have a MISS JUNIOR POPPY QUEEN and or KING who is a Junior Auxiliary member or SAL Member Six (6) to Ten (10) years of age.
2. Must have participation in the POPPY POSTER CONTEST by both, if both.
3. Trophy will be awarded to the unit who fulfills the above requirements.

KATHERINE GRAZINI FIELD SERVICE AWARD:

RULES:

1. The Unit or member MUST have received the FIELD SERVICE ORIENTATION COURSE.
2. The Unit submitting the best year round Field Service report of service to the Veterans in their community. This can include local hospital, halfway houses, the state hospital, the Vermont Veterans home in Bennington and the Veterans own home.
REMEMBER THIS DOES NOT INCLUDE THE VA HOSPITAL. VA SERVICE IS VAVS.
THIS IS FOR UNITS WHOSE QUOTA IS 101 MEMBERS OR MORE (THIS IS THE QUOTA THAT HAS BEEN SET BY DEPARTMENT.)

AURORA BARDOSI PLAQUE:

To be awarded each year to the Unit who signs up the most NEW JUNIOR MEMBERS from May 1st. thru April 30th. (CURRENT ADMINISTRATIVE YEAR.)

The Junior Unit MUST BE AN ACTIVE UNIT for the current administration year in order to compete for this award.

The Junior Unit MUST HAVE BEEN INSTALLED for the current year (NO LATER THAN OCTOBER 15TH of current administrative year) and at least three (3) of the Juniors from the Unit SHOULD HAVE ATTENDED ALL the activities held by the DEPARTMENT JUNIOR ACTIVITIES CHAIRMAN.

A short narrative (TYPEWRITTEN, at least 300 words but not more than 500 words) MUST accompany the year end questionnaire sent to the Department Junior Activities Chairman telling what activities the juniors of the Unit were involved in within the community and at the conferences that were held.

BETTY HALEY #1 GOAL DISTRICT PRESIDENT TWO (2) PLAQUES:

Plaques to be given to the District President whose district makes 100% goal first.

SMALL PLAQUE: to be given to the District President to keep.

LARGE PLAQUE: rotating plaque to be given each year to the first district to make 100% of membership goal.

VERNA DUPREY LEADERSHIP AWARD:

To be presented to the Unit with the most outstanding LEADERSHIP PROGRAM.

RULES:

1. Unit shall have read Department Bulletin LEADERSHIP message at meetings.
2. Unit shall have:
 - #1 _held a Leadership Workshop OR
 - #2 _had some members in attendance at the Leadership Workshop offered by the current year Department Chairman OR
3. A few words describing how the Leadership Program was performed in the Unit in carrying out the program shall accompany this YEAR END REPORT.

BETTY BAGINSKI AMERICANISM PLAQUE:

(revised 2009-2010/2012-2013)

To be awarded to the Unit which reports the most outstanding Americanism Program within the community and includes the following:

1. Contribution to the SPIRIT OF YOUTH FOUNDATION.
2. Promotion of FLAG ETIQUETTE.
3. Promotion of the AMERICANISM ESSAY CONTEST.

Pictures and original clippings from a newspaper on any project, which include the date and name of publication, may be added, but not mandatory.

TERRI ANN CHRISTIE AMERICANISM TROPHY AWARD:

RULES:

Issued to the Unit that included Junior Members in their Unit Americanism Programs. A typed narrative report must be submitted describing their program and how they included their Junior Members. **(You do not have to have an installed Junior Unit, just active Junior Members.)** You may include pictures with this report. Send report to the current Americanism chairman.

CHRIS HOWARD ROTATING AUXILIARY EMERGENCY FUND (New 2006):

This is a rotating plaque to be awarded to the Unit with the best year end report and narrative.

The narrative for this plaque should be handwritten or typed, 150 words or more, on what the Unit did to promote this program and how the goal was accomplished. Narrative must include the Unit's name, number and address, Chairman's name.

LYDIA ROBERTS CONSTITUTION & BYLAWS AWARD:

(reviewed 2013)

To be awarded to the Unit with the best report.

1. Does your Unit recite Preamble during opening ceremonies? (10 pts)
 2. Does your Unit explain meaning of Preamble to your new members? (10 pts)
 3. Does your Unit explain Unit Constitution by Laws to new members? (10 pts)
 4. Does your Unit take time to explain to the members how to write an amendment and how to write a
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resolution? (10 pts)

5. Does your Unit on a regular basis take time to answer any and all questions, members have a regard to the workings of the American Legion Auxiliary? (10 pts)

Please write an essay of at least 200 words how you, as Unit Chairman present a study of your units document to your unit members. Describe what tools you used as well as what, method you used and whether you believe this study was beneficial to the members. Please include all aspects of your unit document, including how to amend said document. This essay counts for fifty (50) points.

Please use a separate piece of paper to answer the question.

The answer must be typed to be eligible for any judging and or awards. (15 pts)

PAT PETTY PAST PRESIDENT'S AWARD:

Rotating plaque to be awarded annually to the Unit who has the most outstanding Past President (UNIT, DISTRICT or DEPARTMENT). One judged to be of the most help and assistance to her Unit, Officers and Chairmen, during the current year.

A short narrative (300-500) on what this Past President has done during the current year in helping and assisting your Unit, officers & chairmen must be included with your YEAR-END QUESTIONNAIRE to the Department Past Presidents Parley Chairman by the due dated stated on the year-end questionnaire.

Narrative may be typed or handwritten. Must be neat and legible

Only one (1) entry per Unit each year will be accepted.

BARBARA H. TREPANIER LEADERSHIP TROPHY: UNIT and UNIT PRESIDENT'S VETERANS' PROJECT:

Plaque to Unit to include Unit President's name. Pin for Unit President.

(revised 2009-2010)

To encourage leadership in the American Legion Auxiliary, this award will be presented to the Unit and the UNIT PRESIDENT who organizes and completes the best Veterans' PROJECT or ACTIVITY in the current administrative year.

A short **typewritten narrative** must be sent to the Department Rehabilitation Chairman. Include VA/VS, Field Service, and Rehab annual reports to show how this was reported. If there has been publicity for the project, a newspaper account(s) may be submitted which includes the date(s) and name(s) of the publication(s). Include sources of donations and expenses in the report, the amount raised if a fundraiser, number of veterans served, and any other pertinent information. Any special event or activity will be considered.

Must be signed at the end of the narrative report by the Unit President and/or VA/VS, Rehab or Field Service Chairman.

LYNN BARNES DEPARTMENT OF VERMONT CHAIRMANS YEAR END ROTATING TROPHY:

(revised 2009-2010)

The trophy will be awarded and rotated annually. The qualifications are:

1. **Current Vermont Department Chairman (PDP'S ARE EXCLUDED)**
2. Submittal of a narrative YEAR END REPORT to DEPARTMENT HEADQUARTERS AND TO THE TROPHY & AWARDS CHAIRMAN by the cutoff date.
3. Report is not to exceed 2500 words.
4. Must use WHITE 8-1/2" x 11" Bond or Computer Paper.
5. BLACK INK ONLY IS ALLOWED.

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6. No pictures, photographs or graphic are allowed.
7. Must be typed and/or computer generated.
8. Must include Unit accomplishments and Departments accomplishments in their respective Chairmanship.
9. Monies, donations and other such information, if applicable, will be part of the narrative and NOT listed separately.
10. MUST BE SIGNED AND DATED AT THE END OF THE REPORT!

AMELIA (AMY) MASON PHOTO HISTORY AWARD (New 2003-2004):

Unit Histories are due to the Department Historian on HER due date.

1. Use standard three (3) ring binder, dark blue or black, with 2-1/2" or 3" Auxiliary seal (emblem) on the front cover (2 points).
2. Title page must contain the following; (2 points)
 History of _____ (UNIT NAME & NUMBER)
 Unit Historians name
3. PHOTOS MUST COVER FROM MAY 1ST THRU APRIL 30" OF EACH YEAR.
4. Forward or dedication (5 points)
5. Photo contents (PHOTOGRAPHS ONLY) (75 Points)
6. MUST have complete coverage of Unit activities
7. Chronological arrangements
8. Date should appear under the photographs
9. Appearance (10 points)
10. Each grouping of pictures MUST be clearly identified
11. Neatness
12. Clarity of wording on captions
13. Originality
14. Index, MUST be alphabetized and placed before the signature page. (4 points)
15. Last page MUST be a separate sheet with only the signatures of the UNIT PRESIDENT and the UNIT HISTORIAN. (2 points)

THERE **WILL BE NO SPECIAL EFFECTS WITH THE TYPEWRITER OR COMPUTER!** Legible handwriting is acceptable.

There will be an award for the Senior and the Junior Auxiliary.

MARIE BUSHEY VA / VS AWARD:

(revised 2011-2012)

1. Unit must have at least ONE (1) REGULARLY SCHEDULED VOLUNTEER at the VA HOSPITAL and the regularly scheduled Volunteer **MUST** have at least **FIFTY (50) volunteer hours** during each VA administrative year. (VA ADMINISTRATIVE YEAR IS FROM OCTOBER 1ST THRU SEPTEMBER 30TH EACH YEAR.)
2. The REGULARLY SCHEDULED VOLUNTEER **MUST** have taken the ORIENTATION COURSE given at the VA Hospital.
3. The Unit **must** have contributed to the Gift Shop (at the VA Hospital) either with gifts or monetary contributions.
4. Did your Unit contribute to: Canteen Fund, Calling Card Fund, Cake Fund & Unrestricted Fund at the VA Hospital?
5. The Unit's completed year-end report and must be in the Department Chairman's hands by the due date on the year-end questionnaire.
 (LATE AND INCOMPLETE YEAR END QUESTIONNAIRE WILL NOT BE CONSIDERED).

LORRAINE "RANI" GRAY VOLUNTEER OF THE YEAR ROTATING PLAQUE (new 2008)

Presented annually to the Unit of any Member of the American Legion Auxiliary in good standing, regardless of the positions previously held.

1. Submit a narrative to the Trophy and Awards Chairman by due date.
2. Must cover only the current year.
3. May be typed or hand written.
4. Pictures, newspaper articles, certificates/letters of appreciation may be included

PAT SHERMAN EDUCATION AWARD

To be awarded to the Unit whose report reflects the most outstanding Education Program within the community. Unit must write or type a brief account of their Education Program.

Included in the narrative must be examples of your participation in the categories noted below. You may include monies spent or donated as well as hours, if appropriate. This narrative is to be submitted with your end of the year report for Education. You may also include anything else in the Education field not listed below in your narrative. Scoring is done on a point basis for a total of 100 points. In case of a tie in points, selection will be made on the content of the narrative by the Past Presidents.

1. Scholarship program— **30 points**
 - a. Distribution of available scholarships to at least one school
 1. National President's scholarship (5 points)
 2. Spirit of Youth (5 points)
 3. Non-traditional (5 points)
 - b. Distribution of Past President's Parley scholarship (5 points)
 - c. Unit based scholarship program (10 points)

2. Participation in *at least one* of the following National Programs – **15 points**
 - a. Literacy (5 points)
 - b. Classroom mentoring and Reading Program (5 points)
 - c. Veterans in the classroom (5 points)

3. Participation in *at least one* of the following: **30 points**
 - a. American Education Week (10 points)
 - b. Teacher Appreciation Week (10 points)
 - c. Educator of the Year (10 points)

4. Distribution of available resources to schools – **25 points**
 - a. Guide for parents/ students (5 points)
 - b. Comic books (5 points)
 - c. American Video (5 points)
 - d. American Legion Auxiliary Scholarship brochures (10 points)

5. **BONUS** points:
 - a. Supporting the Oratorical program of the American Legion (10 points)
 - b. Junior participation in Education programs of their Auxiliary Unit (10 points)

JANET OSMER ORGANIZATIONAL SUPPORT POD AWARD

Did unit submit a History book (10 points)

Unit do yearly Audit (10 points)

Past Presidents Parley Scholarship given out (5 points)

Constitution by Laws Standing Rules

Explain and practice how to make a motion (5 points)

Explain responsibility of each chairmanship (5 points)

Explain the meaning of the Preamble (5 points)

Parliamentary

Chairman speak on Protocol (10 points)

Are these on your table at each meeting

National, Unit Constitution by Laws (10 points)

Roberts Rules of Order (10 points)

Department Handbook (10 points)

A narrative is to be included with all chairmanships in this pod spoken on.

This award will be given out every year. The highest score is what counts.

(20 points)

Send to Trophy & Award person.

CANDY HUSEMAN LEGISLATIVE TROPHY

To be awarded to the unit with the best report to include:

1. Action including copies of letters sent to Senators & Representatives (National & State) in support of legislation for our Active Duty, Veterans & their families, especially when so requested by the American Legion and/or the Auxiliary. Bonus points will be given for copies of letters and/or e-mails received from Senators & Representatives.

2. Copies of letters placed in newspapers, bulletins, post newsletters etc. to bring about awareness to the public of problems requiring support to Active Duty, Veteran's & their families.

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3. Report any special programs your unit did to promote Legislative activities for the good of the Community, State, and Nation, (preferably during the month of January, (but not mandatory) which is our designated Legislative month.

4. Report any Get Out and Vote programs your unit may have done, to include posters, letters to the editor, assisting at the polls, bringing people to the polls etc.

Point Scoring System for Trophy

50 points -for each copy of letter or e-mail sent to a Senator and /or Representative.

25 points -for each copy of a reply from Senators and/or Representatives, email or letters.

25 points -for each copy of a letter to the editor, bulletin message, post newsletter etc. supporting Veteran Legislation.

25 points -for a narrative on your GET OUT and VOTE program.(Short narrative).

25 points -for a narrative on any special programs promoting Legislative activities.

Bonus points 10 each -for every copy of a letter or e-mail from Senators or Representatives.

10 each - for all reported legislative activities done in the month of January.