



American Legion Auxiliary

*A Community of Volunteers Serving Veterans,
Military, and their Families*

TO: National Executive Committee Members, National Officers, National Chairmen, Past National Presidents

CC: Department Presidents; Department Secretaries, NHQ Staff

From: Kelly Circle, Executive Director

Re: **Weekly Briefing 7-17-2020**

This week, we wrapped up the budget planning for next year and are sending to the Finance Committee for their review before we meet in August. The directors also put the final touches on their drafts of the Strategic Plan and those will be discussed with the Strategic Planning Committee. We're preparing for the NEC meeting in August and are looking forward to seeing everyone again.

Our building projects are continuing. We have a new boiler and I'm so looking forward to being able to regulate the temperature! (It's the little things that make me happy! 😊) The parking lot has been repaved and will be restriped next week.

Our HR Director, Shannon Hitchcock, has been hard at work, putting together annual employee training modules. All employees will be required to take courses in workplace safety, recognizing and preventing harassment, and ethical conduct along with a few other trainings each year.

I come from an institution where inclusion, equity, and diversity were not only core values, but topics that were discussed in all projects, with specific training provided. I feel this is an area that would be beneficial to our organization. With everything that is going on in our world today, the timing is right for our staff to become more knowledgeable and to strengthen their relationship-building skills in order to effectively work with all our members. This will help us attract the best talent for future open staff positions and attract new members as well. I'll keep you posted in future briefings and if you have any suggestions or ideas, please feel free to reach out to me.

The 2020-2021 membership year is now open for renewals! Sign into the website www.alaforveterans.org or contact your unit membership person to update your membership! Our membership team is fielding phone calls as fast as they can, but please be patient if there is a wait time.

Take care and have a great weekend!